

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 8, 2005**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 8, 2005 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang, Building Commissioner David Seger, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three of the board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on January 25, 2005. A **motion** was made by Thomas Schmidt and seconded by Victor Knies to approve the minutes as presented. Motion carried 3-0.

POLICE VEHICLES

City Attorney Sandra Hemmerlein opened and publicly read the sealed quotes for two new police vehicles. The quotes were as follows:

Uebelhor & Sons

MSRP 2005 Chevrolet Impala	\$25,735.00
Trim Rings Dealer Install	100.00
Keyless Remote Entry	180.00
Total	\$26,015.00

2005 Impala	\$26,015.00	2005 Impala	\$26,015.00	\$52,030.00
Trade in #52	\$ 8,830.00	Trade in #53	\$ 8,830.00	\$17,660.00
	\$17,185.00		\$17,185.00	\$34,370.00

Ruxer Ford Lincoln Mercury, Inc.

2005 Ford Crown Victoria Police Interceptors (Model P71)

Unit Price without trades	\$20,190.00
Total Price (two units)	\$40,380.00

Unit Price (unit #1)	\$20,190.00
Less trade (PE #52)	\$ <u>1,000.00</u>
Unit price w/trade	\$19,190.00

Unit Price (unit #2)	\$20,190.00
Less trade (PE #53)	\$ <u>1,200.00</u>
Unit price w/trade	\$18,990.00

Total Price (2 units w/trade) \$38,180.00

Police Chief Gunselman reported that five quotes had been sought, but Sternberg Chrysler and Washington Chrysler had informed him that they were unable to quote a vehicle with those specifications at this time and Bob Luegers had not responded. Gunselman requested reviewing the specifications and reporting back later in the meeting with a recommendation.

On **motion** by Mayor Schmitt and seconded by Victor Knies, the quotes for two police vehicles were taken under advisement to give Police Chief Gunselman and Police Lieutenant Weisheit time to review the quotes and report back later in the meeting. **Motion** passed 3-0.

ARMED FORCES DAY 5K RUN

Dave Englert, Commandant of the Southern Indiana Leathernecks, Marine Corps League, requested using City streets for an Armed Forces Day 5K Run/Walk on Saturday, May 21, 2005 starting at 8 a.m. Mr. Englert presented a map of the streets located in and around the Kimball Industrial Park area where the event would be held. He said there was a possibility that western 12th Avenue might have to be closed for a short time, but the Marine Corps League would provide road guards.

City Attorney Sandra Hemmerlein stated that she had reviewed the waiver that was attached to the entry form and suggested several changes.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Southern Indiana Leathernecks to use City streets located around the Kimball Industrial Park area for their first annual Armed Forces Day 5K Run on May 21, 2005 starting at 8 a.m. on condition the waiver contains the changes suggested by City Attorney Hemmerlein. **Motion** passed 3-0.

ACKERMAN COMMERCIAL PARK REPLAT

Ken Brosmer, Brosmer Land Surveying, representing Ack Inc., sought final approval for the replat of Ackerman Commercial Park. Mr. Brosmer presented a map of the subdivision and surrounding area. He explained that two manholes would be connected and a sewer line would be re-routed and access to the existing lift station would be provided. He said the subdivision was replatted into two large lots rather than several small lots.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to approve the Replat of Lots 8, 9, 10, 11, 12, 13, 14, 15 and 16 and Raphyl Road in the Ackerman Commercial Park subdivision. **Motion** passed 3-0.

TEMPORARY ONE-LANE TRAFFIC – WEST 13TH STREET

Steve Kluesner, SKM Tree Service, LLC requested closing the north side of West 13th Street while his company cuts down two trees at 412 W. 13th Street. He explained that they would have to place equipment on the street and that the job would take about 6-8 hours to complete. There followed some discussion. Mr. Kluesner agreed that the job could be done on Saturday, February 26 or Saturday, March 5, 2005 and that he would provide flaggers to direct traffic.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt permission was given to SKM Tree Service, LLC to close the north side of West 13th Street in the area of 412 W. 13th Street on Saturday, February 26 or Saturday, March 5, 2005 for the purpose of removing two large trees on condition traffic flaggers are provided and they notify the police and fire departments before work begins. **Motion** carried 3-0.

TEMPORARY CLOSING OF SIDEWALK AND PARKING SPACES

Joe Helming, representing Helming Bros. Inc., requested temporarily blocking off a portion of the sidewalk in front of Sternberg's Furniture Showrooms for about six days while his company repairs the face of the building. Mr. Helming also requested using some of the parking spaces for his equipment. He was not sure when the work would commence because it depended on the weather. Helming also stated that scaffolding with plywood overhead would be erected to protect pedestrian traffic. During discussion, Mayor Schmitt requested that once the job was begun it should continue until completed. In order to address safety issues concerning pedestrians and vehicles in this area, the Mayor also requested that Mr. Helming work with Building Commissioner David Seger.

On **motion** by Mayor Schmitt and seconded by Victor Knies, permission was given to Helming Bros. Inc. to close the sidewalk and to barricade off parking spaces in front of Sternberg's Furniture Showrooms for about six days during repair of the building on condition they erect scaffolding with plywood overhead and keep the City informed of this project. **Motion** carried 3-0.

POLICE VEHICLES

Police Chief Richard Gunselman reported that he has reviewed the quotes for the two police vehicles and recommends accepting the low quote of Uebelhor & Sons for \$34,370. He stated that all quotes met specifications.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the low quote of \$34,370 from Uebelhor & Sons for two new police vehicles with trade-ins. **Motion** passed 3-0.

BODY ARMOR

Police Chief Richard Gunselman presented three quotes for four sets of body armor. The quotes were as follows:

<u>Supplier</u>	<u>Item</u>	<u>Total Price</u>
Steven R. Jenkins Co.	(4) Level II Body Armor Sets	\$2,227.96
Siegel's Uniforms	(4) Level 2 Extreme Vest Sets	\$2,500.00
Kiesler's Police Supply, Inc.	(4) Level II Body Armor Sets	\$1,936.40

Police Chief Gunselman recommended accepting the low quote from Kiesler's Police Supply, Inc. of \$1,936.40 for four (4) vests. Gunselman also said a grant would pay up to half of the cost of the vests.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low quote submitted by Kiesler's Police Supply, Inc. of \$1,936.40 for four (4) vests. **Motion** passed 3-0.

SURPLUS PROPERTY

Police Chief Gunselman reported that the Jasper Police Department has recently replaced some tactical vests through a Homeland Security Grant and now the police department has approximately seven (7) vests of no use. He explained that the manufacturer only guarantees the vests for a period of five years. He stated that the Tell City Police Department has expressed an interest in the vests if the Jasper Police Department would donate them. Gunselman requested donating seven or less vests to the Tell City Police Department if City Attorney Sandra Hemmerlein draws up a Hold Harmless Agreement.

On **motion** by Victor Knies and seconded by Thomas Schmidt, approval was given to declare the old tactical vests surplus property, donate them to the Tell City Police Department, and have the Tell City Police Department sign a Hold Harmless Agreement. **Motion** carried 3-0.

NO PARKING – WEST 9TH STREET

Police Chief Richard Gunselman presented a map of the 9th Street and Bartley Street intersection. He pointed out that some parked vehicles on the south side of 9th Street are causing a problem for school buses and ambulances who are traveling north on Bartley Street and want to turn east onto 9th Street.. Gunselman recommended no parking for 50 feet on the south side of 9th Street, east of Bartley Street.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to recommend to the City Council a no parking area for 50 feet on the south side of 9th Street, east of Bartley Street. **Motion** carried 3-0.

PARKING – WEST 13TH STREET

Police Chief Richard Gunselman reported on the ongoing study of parked vehicles on West 13th Street by the Medical Arts Building. He said the parked cars cause sight distance problems for traffic exiting Robert Street, Wilson Street and the Medical Arts Building. Gunselman said there is no good alternative because if parking is reduced, the vehicles would move and maybe cause a problem somewhere else. Gunselman recommended restricting parking by placing temporary barricades along West 13th Street before making permanent changes to see where the traffic moves to and to see if it helps with sight distance.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to authorize the Police Chief, Street Commissioner and Building Commissioner to conduct a study to get more conclusive information before the Board makes its decision. **Motion** passed 3-0.

ALLEY – ONE WAY TRAFFIC

Police Chief Richard Gunselman reported that Margaret Antley, 313 E. 10th Street had requested the north south alley near her home be changed to one-way traffic heading north. Gunselman said the alley connects 9th and 10th Streets and lies between Vine & Mill Streets. Gunselman stated that he would investigate the issue and asked members of the Board of Public Works and Safety to look the situation over before the next meeting to see if one-way traffic is warranted.

POLICE REPORTS

Police Chief Richard Gunselman presented to the board for its review the following reports.

Jasper Police Department January Activity Report
Jasper Police Department January Maintenance Report
Jasper Police Department Five Year Comparison Report

INDIANA PESTICIDE APPLICATOR CERTIFICATION

Street Commissioner Raymond Eckerle requested sending four street department employees to the Indiana Pesticide Application Certification Conference March 21-22, 2005. He explained that this would be for continuing education for the two licensed applicators and two registered technicians. He calculated that the total cost would not exceed \$780.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, approval was given to send Jeff Theising, John Wilz, Dennis Kern and Robert Sunderman to the Indiana Pesticide Application Certification Conference on March 21-22, 2005 in Columbus, Indiana, for a total cost not to exceed \$780. **Motion** carried 3-0.

LANDFILL

Street Commissioner Raymond Eckerle reported that Indiana Department of Environmental Management (IDEM) has asked for elevation marks on the well casings at the Jasper Landfill. Eckerle requested hiring the services of Brosmer Land Surveying to perform these services. Eckerle said before hiring Brosmer, he will check if the information was previously sent to IDEM.

On **motion** by Mayor Schmitt and seconded by Victor Knies, permission was given, in the event that the services are needed, to hire Brosmer Land Surveying to meet IDEM's requirements for the landfill. **Motion** passed 3-0.

HIRING OF NEW PERSONNEL

Street Commissioner Raymond Eckerle reported that he has started the hiring process for two additional employees at the street department and would like to add one replacement employee to that list due to a job opening. Mayor Schmitt told Eckerle to only review the applications at this time.

TEMPORARY ALLEY CLOSURE

Mayor Schmitt read a letter from Todd Kerstiens of T-Kerstiens Homes & Designs. Mr. Kerstiens requested temporary closing of the alley connecting 9th Street and 10th Street and located between Clay and Newton Streets from February 2 to February 17, 2005 during construction of the new F.C. Tucker-Kerstiens Realty office.

On **motion** by Mayor Schmitt and seconded by Thomas Schmidt, permission was given to T-Kerstiens Homes & Designs to close the alley connecting 9th and 10th Streets, and located between Clay and Newton Streets from February 2nd to February 17, 2005 during construction of the new F.C. Tucker-Kerstiens Realty office on condition the alley is put back to the standards it was before construction started. **Motion** carried 3-0.

RESOLUTION NO. BPWS 2005-1

City Engineer Chad Hurm presented a city map and pointed out the road mileage to be added to the City's inventory. He reported that 1.74 miles of new road way were added to the system for the 2004 submittal.

City Attorney Sandra Hemmerlein then presented Resolution No. BPWS 2005-1 regarding road inventory.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to pass & adopt Resolution No. BPWS 2005-1. **Motion** carried 3-0.

SPEED LIMIT – THIRD AVENUE

City Engineer Chad Hurm reported that he has been conducting an ongoing traffic study at the intersection of Third Avenue and Gun Club Road. Hurm also stated that his study is in conjunction with speed data documented by the police department. He said the study is being undertaken because of a request to reduce the speed limit in that area. Hurm requested tabling the matter in order to study the speed limit and further investigate it.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to table the request in order to further investigate the area near Third Avenue and Gun Club Road. **Motion** carried 3-0.

TRAFFIC AND SPEED STUDIES EQUIPMENT

City Engineer Chad Hurm requested looking into prices on equipment that would collect traffic and speed data. He said the equipment would gather information rather than using police department man-hours. During discussion, Police Chief Gunselman stated that the equipment would save time and effort on the part of the police department.

On **motion** by Mayor Schmitt and seconded by Victor Knies, permission was given to the City Engineer to look into the pricing of equipment that would collect traffic and speed data and to report back at a future meeting. **Motion** carried 3-0.

REPORTS – FIRE DEPARTMENT

Fire Marshals. - Fire Chief Kenny Hochgesang reported that he has invited the Indiana Fire Marshals to a meeting with people involved in fairs and fests in the area. He said the meeting will allow organizations to discuss new law changes and requirements for such things as booths at fairs & festivals.

Grants. – Fire Chief Kenny Hochgesang related that the \$131,000 matching grant from FEMA for air packs had been denied. Hochgesang stated that the fire department will apply for a matching grant for ventilating systems for the fire

stations. He explained that this equipment reduces carbon monoxide from fire trucks while in the fire station.

SALE OF REAL ESTATE

City Attorney Sandra Hemmerlein reported that Fairway Development Corporation has made an offer of \$540.00 for the 25 feet wide by 240 feet long strip of land south of the real estate located at 2350 Terry Lane, Jasper Indiana. She explained that Fairway Development Corporation is an adjoining land owner and the \$540.00 offer meets the price requirement. Hemmerlein requested proceeding with preparing the Quitclaim Deed.

On **motion** by Mayor Schmitt and seconded by Victor Knies, approval was given to the City Attorney to proceed with the process under Indiana Law to sell Parcel Number 018-0000820. **Motion** passed 3-0.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easement for acceptance and approval:

Grant of Permanent Gas Easement

Marcella Bohnert Seng, by the Executor of her Estate, Gerald T. Seng, part of O. Eckerle's West Heights Fourth Addition, Part of Lot 29.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the easement, as listed above. Motion passed 3-0.

REPLACEMENT VEHICLE

Mayor Schmitt stated that he had sought prices for a replacement car. Mayor Schmitt requested accepting the low quote of \$15,697.00, with trade-in, for a 2004 car in stock from Ruxer Ford. He explained that there is money in the budget.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the low quote of \$15,697.00 from Ruxer Ford Lincoln Mercury for a 2004 in-stock vehicle with trade-in. **Motion** passed 3-0.

CLAIMS

Claims against the City from January 7, 2005 through February 3, 2005 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. Motion carried 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:30 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary